

LFA FILMMAKING DIPLOMA

Application Checklist and Student Visa Requirements



Updated August 2011

Thank you for applying for the one year LFA Filmmaking Diploma.

1. Please submit your online application form at www.londonfilmacademy.com/enrol
2. Send all the supporting materials listed below to **Admissions, London Film Academy, 52a Walham Grove, London SW6 1QR, UK**
3. Once we have received your application form with all supporting materials we will invite you to an interview.

NB. Please complete all documents in English

<i>Action or items to be included</i>	<i>Notes</i>
Administration fee of £50 (non-refundable) paid by: <ul style="list-style-type: none"> <input type="checkbox"/> bank transfer (please use reference LFA/[your name] and enclose your transfer details) <input type="checkbox"/> credit / debit card (call us on +44 20 7386 7711) <input type="checkbox"/> cheque (payable to London Film Academy) 	
<input type="checkbox"/> Application form (if completed by hand; if submitted online, please include your LFA reference number)	
<input type="checkbox"/> Two references (academic or professional)	
<input type="checkbox"/> Current CV / Resume	
<input type="checkbox"/> Four passport size photos	
Visual sample of work, at least one of the following: <ul style="list-style-type: none"> <input type="checkbox"/> DVD/web link to a film you have made (specify duration, genre and your production role) <input type="checkbox"/> a presentation of storytelling series of photos <input type="checkbox"/> a project which reflects your interest in filmmaking 	
Written sample of work, at least one of the following: <ul style="list-style-type: none"> <input type="checkbox"/> short film script (specify no. of pages and genre) <input type="checkbox"/> feature film script (first 20 pages only and specify genre) <input type="checkbox"/> film critique (max 500 words) 	
Bursary and scholarship applications only <ul style="list-style-type: none"> <input type="checkbox"/> Personal statement (max 500 words) <p>If you are applying for a financially assisted place (Bursary or Scholarship) please enclose a statement outlining your need for financial assistance and why you should be awarded a Bursary/Scholarship from London Film Academy.</p> <p>Please note your application should reflect the standard of work you are able to deliver, therefore please take care to ensure you present it to the highest standard.</p>	
<input type="checkbox"/> LFA Filmmaking Diploma checklist (this form)	

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Non EU Residents requiring a Tier 4 General Student Visa

1. Students are required to take an English exam and obtain a minimum score of CEFR level B1 in reading, writing, speaking and listening. The list of approved language exam centres can be found at:

<http://www.ukba.homeoffice.gov.uk/sitecontent/applicationforms/new-approved-english-tests.pdf>

2. Once you've met all the application requirements and paid your course deposit of £4500, we can issue you with a Confirmation of Student Acceptance (CAS).

3. The CAS provides you with 30 points and you will require an additional 10 points from your bank statements to prove that you can pay for the course. For example:

£18,500 course fees + £7200 to cover living costs for nine months = £25,700.

You will need to show that you have the above in your bank account for 28 days before the date you apply for your visa. If you are using funds from your parents, you will need to show evidence that you are related to them. The student's personal bank or building society statements must show:

- the student's or their parents(s)/legal guardians name; and
- the account number; and
- the date of the statement; and
- the financial institution's name and logo; and
- the amount of money available.

If you wish to submit electronic bank statements from an online account these must contain all of the details listed above. In addition, you will need to provide a supporting letter from your bank, on company headed paper, confirming the authenticity of the statements provided. A summary of the guidelines can be found here:

<http://www.ukba.homeoffice.gov.uk/studyingintheuk/quickguideforstudent/adultstudents/applyingforanadultstudentvisa/-header3>