

# LFA Procedure 5.1

## Delivering effective teaching and learning

### 1. Introduction

Teaching is an essential function of London Film Academy (LFA) and the expectation is that the student experience should be outstanding and that teaching should inspire and motivate and enable students to learn and to achieve their full potential.

There is an expectation that all teaching staff will:

- undertake teaching that is, where possible, research-related
- undertake teaching that integrates issues of diversity and equal opportunity, and acknowledges issues such as gender, ethnicity, faith, nationality and disability
- contribute to a student experience that is intellectually challenging and that helps develop qualities of global citizenship, social responsibility, and leadership
- undertake appropriate professional development and training in teaching methodology/practice
- contribute to the development and conduct of assessment methods that are fair, just, transparent, fully recognise equal opportunities and challenge the creativity and abilities of students
- focus upon teaching approaches that fully support and enhance student learning
- innovate in teaching, learning and assessment methods, drawing on available technologies
- provide continuous student support and appropriate, timely feedback and guidance.

### 2. Enabling

Enabling includes all the positive obligations of citizenship that flow from being a member of an academic community. It includes the help, support and fostering of the work of others, especially younger and newer colleagues. Examples of enabling are: service as Chair or member of an LFA committee or working group, representation of LFA in a role of departmental responsibility (e.g. as an admissions tutor, programme coordinator, etc.).

There is an expectation that Course Teams, teaching staff and tutors will:

- contribute to innovative curriculum development in line with LFA strategies and policies
- participate in quality assurance and enhancement processes, including annual monitoring and quality reviews
- undertake roles of responsibility and serve where appropriate on committees, working groups and panels
- where appropriate, provide appropriate support and guidance to more junior colleagues
- work in collaboration with LFA administrative services to ensure administrative processes run smoothly and effectively
- be aware that in every circumstance, they are ambassadors for LFA and in all communications aim to enhance LFA's reputation.

### 3. Commitment of LFA

In relation to teaching, LFA will undertake to:

- provide a supportive intellectual and physical environment
- secure administrative and technical support of the highest quality, efficient, effective and responsive
- develop and support high quality academic leadership for all areas of academic activity



- provide proper support for the development of individuals' careers, including regular performance review
- maintain and implement fair policies on equal opportunities, harassment, grievance and disciplinary matters
- recognise excellence by ensuring that cases for reward and promotion of academic staff are rigorously and fairly assessed against clear and consistent policies, which acknowledge and value excellence
- offer opportunities and provide encouragement to undertake professional development and training of the highest quality
- provide support for those undertaking roles as examiners, reviewers, committee chairs, representatives on national bodies and other roles of institutional citizenship
- provide information, guidance and other support for academic responsibilities as a researcher and teacher
- provide support and training in academic roles
- offer opportunities and provide encouragement to participate in scholarly activity such as conferences, editorial duties and professional and learned societies.

